

The Mid-Ohio Educational Service Center Board of Governors met in regular session on Tuesday, August 13, 2013 at 6:00 p.m. at the MOESC Richland County Office.

1. Call to Order  
President Theaker called the August meeting to order.
2. Roll Call  
Treasurer Earnest called the roll.  
Present: Dixon, Hope, Koons, Leader, McFarland, D. Theaker, M. Theaker
3. Pledge of Allegiance
4. Recognition of Guests
5. Approval of Minutes  
The President will call for corrections and a motion to approve:  
Motion by Mr. Koons, seconded by Mrs. Dixon, to approve the July 9, 2013 regular meeting minutes.  
Vote: Seven yeas.
6. Approval of Adjustments/Adoption of the Agenda and Addendum  
Motion by Ms. McFarland, seconded by Mr. Leader to adopt the agenda and addendum.  
Vote: Seven yeas.
8. Special Reports  
B. Superintendent  
1) Print Shop Update – Cheryl Cronbaugh and Nick Terry
9. Executive Session  
Motion by Mr. Hope, seconded by Mr. Leader that the Board go into Executive Session at 6:35 p.m. to consider the employment of a public employee.  
Vote: Seven yeas.
10. Return from Executive Session  
The Board reconvened into Regular Session at 6:35 p.m. with seven members present.
7. Financial Report  
That the Board approve the:  
A. June 2013 Financial Report  
  
Motion by Mrs. Theaker, seconded by Mr. Koons to approve the financial report.  
Vote: Seven yeas.

8. Special Reports

- A. JVS/Career Centers
- B. Superintendent
  - 1) New Staff Orientation
  - 2) OESCA Conference
  - 3) Superintendent's Video Message Welcome to All Staff
  - 4) Homeschooling Update per HB 59

**SUPERINTENDENT RECOMMENDATIONS:**

11. Operational Action

A. Purchased Service Contracts (Attachment)

That the Board approve the following purchased service contracts:

On behalf of Mid-Ohio ESC:

- 1) Harper & Co. Communications – \$3000 per month - to provide marketing and communication services from September 1, 2013 to August 31, 2014

B. Preschool Handbooks

That the Board approve the Preschool Family Handbooks for Plymouth-Shiloh, Richland, Shelby, Itinerant Teacher Services for the 2013-2014 school year.

C. Substitute Teacher List

That the Board approve the Substitute Teacher List for the 2013-2014 school year.

D. Adoption of Board Policies

That the Board adopt the following policies that were presented for review at the July 9, 2013 Board Meeting:

<u>Policy #</u>	<u>Title</u>	<u>New/Revised</u>
0165.1 and 0165.2	Special Meetings	Revised
1220	Employment of the Superintendent	Revised
1310	Employment of the Treasurer	Revised
1520	Employment of Administrators	Revised
1530	Evaluation of Principals and Other Administrators	Revised
3120	Employment of Professional Staff	Revised
3120.04	Employment of Substitute Teachers	Revised
3120.05	Employment of Professional Staff/ Members in Summer School and Adult Education Programs	Revised
3120.06	Selecting Student Teachers/Interns	Revised
3120.07	Employment of Casual Resource Personnel	Revised

11. Operational Action (Cont'd)

D. Adoption of Board Policies (Cont'd)

<u>Policy #</u>	<u>Title</u>	<u>New/Revised</u>
3120.08	Employment of Personnel for Co-Curricular Activities	Revised
4120	Employment of Classified Staff	Revised
4120.04	Employment of Substitutes	Revised
4120.08	Employment of Personnel for Co-Curricular Activities	Revised
4123	Section 504/ADA Prohibition Against Disability Discrimination in Employment	New
4251	Classified Staff Time Schedules	Revised
6320	Purchases	Revised
6450	Local Purchasing	Revised
6460	Vendor Relations	Revised
6700	Fair Labor Standards Act	Revised

E. Educational Service Agreement

That the Board approve the Educational Services Agreement between Mid-Ohio ESC and Abraxas – A GEO Group Company, effective July 1, 2013 through June 30, 2014.

F. Educational Services Agreement

That the Board approve the Educational Services Agreement between Mid-Ohio ESC and Foundations for Living (FFL), effective July 1, 2013 through June 30, 2014.

G. Business Associate Agreement

That the Board approve the Business Associate Agreement between Foundations for Living and Mid-Ohio ESC.

H. Agreement for Service – Highland Local School District

That the Board approve the agreement with Highland Local School District for Mid-Ohio ESC to purchase Educational Consultant Services for 2013-2014, not to exceed 10 days.

I. Agreement for Service – Lexington Local School District

That the Board approve the agreement with Lexington Local School District for Mid-Ohio ESC to provide Gifted Coordinator Services for the 2013-2014 school year, not to exceed 10 days.

11. Operational Action (Cont'd)

- J. Agreement for Service – Richland County Job & Family Services  
That the Board approve the agreement with Richland County Job & Family Services for Mid-Ohio ESC to provide an Educational Consultant on behalf of Children Services, effective August 1, 2013 – June 30, 2014.
- K. Workforce Investment Act Contract  
That the Board approve the Subaward Agreement #903-14A for WIA Youth Services between the Richland County Job & Family Services and the Mid-Ohio ESC, effective August 1, 2013 – June 30, 2014, in the amount of \$360,000.00.
- L. Agreement for Service – Pioneer Career & Technology Center  
That the Board approve the agreement with Pioneer Career & Technology Center for reimbursement for the Crawford County WIA staff (including wages, benefits, mileage and cell phone), effective 8-1-13 through 6-30-14 for a total of \$42,759.00.
- M. Richland County Children’s Auxiliary Lease  
That the Board approve the lease between Mid-Ohio ESC and the Richland County Children’s Auxiliary (RCCA) for “The New Store” at \$2158.00 per month, effective September 1, 2013 through August 31, 2014.
- N. Battelle for Kids Consulting Agreement  
That the Board approve the contract between Battelle for Kids (BFK) and Mid-Ohio ESC for BFK to obtain the services of Donna Huber for a maximum of 9 days, to be completed by 6/30/14 in an amount not to exceed \$5,500.
- O. Official Call to OSBA Annual Meeting  
The Official Call to the OSBA Annual Meeting at the Capital Conference on November 11, 2013 has been received. The Board of Governors will need to appoint an official delegate and an alternate to the Annual Meeting.  
  
Delegate : Mr. Hope                      Alternate: Mrs. Dixon
- P. Contract for Service – Summit County ESC  
That the Board approve the agreement with Summit County ESC for Mid-Ohio ESC to purchase Human Resources consultation, support and assistance during the period August 1, 2013 through July 31, 2014.

Motion by Ms. McFarland, seconded by Mrs. Theaker to approve the Operational Action items.  
Vote: Seven yeas.

12. Client District Contract – Resolution # 08-2013-12

That the Board approve the following client district contract with Mid-Ohio ESC for the 2013-2014 school year:

Richland County  
Ontario Local

Motion by Mr. Hope, seconded by Ms. McFarland to approve the Client District Contract.

Vote: Seven yeas.

13. Personnel Action

A. Resignations

That the Board approve the following resignations:

- 1) Pamela Mosier-Arnold – Special Education Supervisor at Highland – effective 7-19-13
- 2) Karin Manning – Intervention Specialist at FIRST Program – effective 8-15-13
- 3) Anthony Miller – Teacher at Tri-State Youth Academy – effective 7-31-13
- 4) Marsha Morrow – ASL Interpreter at Bucyrus – effective 8-23-13
- 5) Robert Wehr – Teacher at Tri-State Youth Academy – effective 7-31-13
- 6) Laura Williams – Preschool Teacher – effective at the end of the day on 7-31-13
- 7) Suzanne Woodmansee – Preschool Teacher – effective at the end of the day on 7-31-13
- 8) Susan Prochazka – Preschool Secretary – effective 8-16-13

B. Employment Contracts – 2013-2014

That the following personnel contracts be approved effective with the 2013-2014 contract year (\*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<b><u>Administrative</u></b>			
Jennifer Ballinger	School Psychologist	204 days	1 year
Loretino Brunetti	School Psychologist	204 days	1 year
Janel Calderone	School Psychologist	204 days	1 year
Tricia Collette	School Psychologist	204 days	1 year
Carole Neighbor	Talented & Gifted Coordinator	194 days	1 year
Jeannine Tups	Special Education Consultant	100 days	1 year
<b><u>Limited Teaching</u></b>			
Dennis Baum	Teacher – FIRST Program - effective 8-14-13	203 days (prorated from 230)	1 year
Brittany Blankenship	WIA Social Worker	214 days	1 year
Sarah Flanagan	Preschool Teacher	184 days	1 year
*Kathi Gorbett	SPARC College Access Advisor - not to exceed 180 hours	36 days	1 year
*Mike Grady	SPARC College Access Advisor - not to exceed 360 hours	72 days	1 year

13. Personnel Action (Cont'd)

B. Employment Contracts – 2013-2014 (Cont'd)

**Limited Teaching (Cont'd)**

*Delwin (Tony) Herz	SPARC College Access Advisor - not to exceed 720 hours	144 days	1 year
*Vincent Malaska	SPARC College Access Advisor - not to exceed 540 hours	108 days	1 year
Deborah Mitchell	WIA Social Worker - effective 9-1-13 to 6-30-14	182 days	1 year
*Shirley Nasipak	SPARC College Access Advisor - not to exceed 720 hours	144 days	1 year
*Gilbert Orr	SPARC College Access Advisor - not to exceed 180 hours	36 days	1 year
*Marge Prater	SPARC College Access Advisor - not to exceed 720 hours	144 days	1 year
Lorri Ramey	Teacher – FIRST Program - effective 8-16-13	201 days	1 year
*Robin Showers	SPARC College Access Advisor - not to exceed 360 hours	72 days	1 year
Debra Strong	WIA Social Worker - effective 8-1-13 to 8-15-13	9 days	

\* Note: The SPARC College Access Advisor contracts are pending contracts to be submitted by the school district and the availability of SPARC funds.

**Limited Non-Teaching**

Rebecca Snyder	ESL Aide	185 days	1 year
Famico Williams	WIA Caseworker – effective 8-1-13 to 6-30-14	178 days	1 year

**Individual Service**

Debra Baker	Enrichment Tutor – St. Mary's	184 days	1 year
Michele Kirk	Parent Mentor	As needed	1 year
Cheryl Mears	Title I Tutor – St. Mary's	4 days/wk.	1 year
Barbara VanVliet	Enhancement Teacher – Sacred Heart	193 days	1 year
Amy Wade	Educational Consultant - not to exceed 20 hrs/wk.	As needed	1 year

C. Rescind Contract

- 1) That the Board rescind the following Individual Service Contract that was approved for Patricia Dovell at the July 9, 2013 Board Meeting, due to her resigning effective 7-15-13.
- 2) That the Board rescind the Administrative Contract for Valerie Wales that was approved at the March 12, 2013 Board Meeting, and amended at the July 9, 2013 Board Meeting, due to her resigning effective 8-12-13.

D. Amended Contract

That the Board approve the following amended contract:

- 1) Angela Hilderbrand – from 121 days to 184 days
- 2) Carole Neighbor – from 156 to 194 days
- 3) Mary Shark – from 184 to 193 days

13. Personnel Action (Cont'd)

E. Reduction In Force – Recall - Classified

The following classified staff is being recalled from reduction in force due to district need, effective 8-21-13:

Wendi Oswalt – Classroom Assistant – 193 days

F. Supplemental Contract

That the Board approve the following Supplemental Contract:

- 1) Laura Mack - \$4500 – Fiscal support for WIA Grant, effective August 1, 2013 to June 30, 2014

G. Supplemental Contracts – SPARC – 2013-2014

That the Board approve the following SPARC supplemental contracts pending contracts to be submitted by the school district and the availability of SPARC funds:

- 1) Vincent Malaska – to coordinate and oversee the College Access Advisors for the SPARC Council, at his current hourly rate, not to exceed 100 hours
- 2) Robin Showers – to administer and coordinate the Crawford County Mentoring Program (CCMP) for the SPARC Council, at her current hourly rate, not to exceed 500 hours

H. Vacation Day Carryover

That the Board approve the carryover of vacation days for the following 12-month employee maintaining a balance at the end of the 2012-2013 contract year:

Linda T. Keller – 4 days

Motion by Mr. Leader, seconded by Mrs. Theaker to approve the Personnel Action Items.

Vote: Seven yeas.

14. Adjournment

Motion by Mr. Hope, seconded by Mrs. Theaker to adjourn. Vote: Seven yeas. The President declared the meeting adjourned at 8:25 p.m. The next regular Board Meeting will be held on September 10, 2013 at 6:00 p.m. at the Mid-Ohio Educational Service Center.

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President

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Treasurer